



**South East Core Group meeting  
Wednesday 4<sup>th</sup> June 2014**

<b>Present:</b>	<b>Attendees</b>	<b>Apologies</b>
Cllr Truswell LCC ( <b>Chair</b> )	✓	
Cllr McKenna LCC	✓	
Dave Mitchell CCG	✓	
Bash Uppal LCC	✓	
Victoria Eaton LCC	✓	
Martin Dean LCC	✓	
Hilary Philpott CCG in attendance	✓	
Sarah Lovell in attendance	✓	
Aneesa Anwar LCC	✓	
Shaid Mahmood LCC		✓
Julie Bootle LCC		✓
Cllr Varley LCC		✓

**1. Minutes from last meeting held on 19<sup>th</sup> Feb and matters arising**

The notes of the previous meeting were read and agreed as an accurate record.

Min 3 – The next forum is to be scheduled in Oct / Nov. Some partners felt this was a big gap between the last one Jan and the next in October. However, as the Core Group is to meet more frequently for others this felt okay. The agreement was to have 2 – 3 forums a year, which is more than other areas who have yet to have a forum meeting.

The Chair confirmed the need to ensure key partners not at the last forum are invited i.e. such as obvious absentees e.g. children's rep.

There was considerable discussion about the forums and concerns over them becoming talking shops. All felt there was good discussion at the last forum and we need to maintain momentum by ensuring the next session is more focussed. The core group need to determine the agenda.

**2. Updates and Discussion**

This item was put on the agenda to provide Area Lead members with an opportunity to raise health and wellbeing issues from their respective Area Committees.

Cllr Mckenna – Outlined proposals for Outer East to hold a workshop in January 15 on health and wellbeing. Previous workshop on NEETs was really well attended and received.

All 3 area committees in the last round raised the issue of access to GP services and waiting times for appointments.

Cllr Truswell attended a meeting with NHS England to discuss issues with a practice in his ward. There seems to be huge anecdotal feedback from residents but no data available to quantify the extent to which getting an appointment is an issue. Dave gave an example of how they have changed to running an on call appointments system and not found huge need.

A discussion took place about options to look at the demands on practices and whether complaints were also high in the ones that were referred to as difficult to access.

A further issue raised by members at the area committees was about improving relationships with GPs and the SE CCG.

**Action: Sarah Lovell** agreed to discuss with locality managers at CCG and follow up with Bash possibility of an agenda slot at a future practices meeting for Area Lead Members to attend.

**Action: Sarah** also agreed to look into options for developing survey / questionnaire for practices to complete to assess practices and complaints?

**Action: All** agreed useful to keep Updates and Discussion as a standard agenda item for future meetings.

### **3. SE CCG 2 Year Operational Plan – Hilary Philpott and Sarah Lovell**

Associated Director Sarah Lovell introduced herself and informed the group that she's attending to have the opportunity to meet the group and see how local commissioning and key partners can work together.

Hilary gave a presentation on the CCGs 2 year operational plan (**see attached presentation for further information**). This has been influenced by the needs of the population.

NHS England commission some of the care packages.

**Action:** The lead person for the Better Care Fund plan is to be invited to a future meeting.

Noted that potential years of life lost are due to conditions considered amenable to healthcare i.e. CHD, cancer, respiratory disease.

One of the key measures in the plan is IAPT review with the CCGs looking at tailoring services to local people.

**Action: Sarah** to update this group on parameters of the review once confirmed (July) and to consider how the core group might influence.

Hilary circulated the CCGs plan on a page which outlines the vision, values, strategic aims / workstreams and the transformation programmes.

**Action: all** need to identify how the core group can collaborate and input to the strategic aims.

**Action: Aneesa** to recirculate the 2 year plan with the minutes.

The 2 year operational plan was approved by the Governing Body on 22<sup>nd</sup> May and a summary version is currently being produced.

The final 5 year strategy will be signed off at the Health & Wellbeing Board on 18<sup>th</sup> June 2014.

**Action: Aneesa** to send Hilary & Sarah an invite for the Sept meeting to update / follow up.

#### **4. Locality Priorities**

Bash went through SE priorities as raised at Area Committees and an outline of what would be in her teams service plan.

**Action: Bash** to share details of voluntary sector contracts outcomes proposed for Jul / Sept meeting.

#### **5. Future Meetings Schedule**

**Action: Aneesa** to cancel the schedule of meetings as Tuesday mornings are no longer any good. Re-schedule for Tues pm / Wed am as they seemed to be better for everyone.

Due to diary commitments it was agreed to arrange 2 meetings in advance at a time, so all to bring diaries to agree dates at every other meeting.

With all those present it was agreed to arrange the next meeting on 8<sup>th</sup> July at 1:30 and Aneesa to identify a suitable date in Sept.

**Action: Aneesa** to send electronic invites.